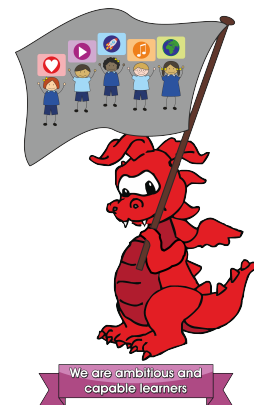


**Article 3**

**Planting seeds of inspiration  
to bloom and grow**

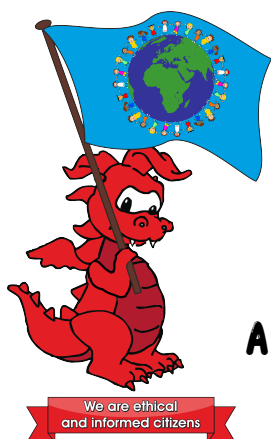
# **Ysgol Gynradd Blaenymaes Primary School**



**Article 12**



## **Prospectus Prospectws 2023-24**



**Article 28**

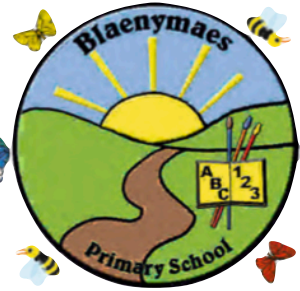
**Article 29**



# Welcome to Croeso i Ysgol Gyrradd Blaenymaes Primary School

Consideration  
Ystyriol

We are a  
rights respecting  
school.



Respect  
Parch

Honesty  
Gonestrwydd

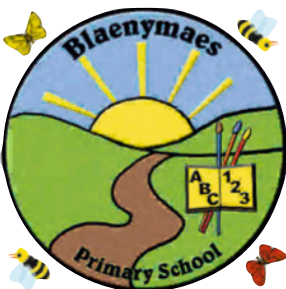
Kindness  
Caredigrwydd

We are a  
Restorative Practice  
school.

Communication  
Cyfathrebu

Friendship  
Cyfeillgarwch

Positivity  
Agwedd  
Gadarnhaol



Dear Parents / Carers,

We are very pleased to welcome all children and family members to Blaenymaes Primary School and hope the years spent with us will be happy, successful and memorable. The format of this prospectus is intended to help introduce you and your children to the school.

Blaenymaes Primary School enjoys very good links with the community with whom, we foster close relationships. We are proud to be a Restorative Practice and a Rights Respecting School where pupil voice is at the heart of our provision. We constantly strive to achieve high quality teaching and learning and cater for the children both in terms of wellbeing and educational provision, believing that all children should be encouraged to reach their full potential.

We appreciate the crucial part you play as parents/carers and would like to develop a true home, community and school partnership.

As parents/carers, there are a number of things you can do to help:

- Engage with your child's learning by discussing new topic ideas, by reading at home, by assisting with homework menus and by engaging with parent/carer activities in school;
- Ensure that your child attends regularly if they are well enough to do so;
- Keep us informed of any significant details relating to your children's education;
- Tell us of any allergies, major health problems, or personal circumstances, which might be significant. (This information will be regarded as confidential and will help us to care all the more effectively for your children) and
- Do not hesitate to contact us if there is a matter you wish to share. Remember, however, that some things are better discussed away from your children, at a time when the teacher is free to talk to you.

I am very proud to be the Head Teacher of Blaenymaes Primary, working alongside a dedicated team who strive to do the very best for your children at all times. Please feel free to contact me at any time if you have any issues to discuss or for further information. I look forward to meeting with you,

Yours sincerely,

Mrs Kathryn Lecrass

## **School Information and Details**

Name: Blaenymaes Primary School

Address: Broughton Avenue,

Blaenymaes,

Swansea

SA5 5LW

Telephone number - 01792 583366

Website – [www.blaenymaesprimary.co.uk](http://www.blaenymaesprimary.co.uk)

e-mail – [Blaenymaes.Primary@swansea-edunet.gov.uk](mailto:Blaenymaes.Primary@swansea-edunet.gov.uk)

Name of Head teacher - Mrs. K. Lecrass

Local Authority – City and County of Swansea

English Medium, Co-Educational

Age range of pupils:

Flying Start; 2-3 years

Nursery-Year 6; 3 - 11+ years

Current Number on roll: 212 including nursery. We also have a Flying Start facility.

Name of Chair of Governors – Dr. Anthony Charles

This information is correct and up-to date at the time of publishing,

This document has been amended and conforms to National Assembly for Wales Circular 14/01  
'School Prospectus – Guidance for Head teacher, Teachers and Governing Bodies'

## **Background information.**

Blaenymaes Primary school is located within a large housing estate on the Eastern side of the city of Swansea. It is a local authority maintained school. The school building dates from the 1960's. Originally the school buildings housed separate infant and junior schools under the same roof. The school is an amalgamated primary school. The accommodation consists of a very large main complex, built on two levels. The original infant wing houses our 'Butterflies' Flying Start setting, the Reception class area, a hall, a sensory room, the staffroom facility and the ALNCO room. The original Junior wing includes the main hall, a head teacher's room, an administrative office, Y1 and 2, Y3/4 and 5/6 classes. We have a Family Inclusion Officer room, a magic room, a Reading café pod and Rhodri's Rainbow Room. We try to make the building as aesthetically pleasing as we can. New windows have recently been installed in parts of the main building, a new entrance and gate system has just been completed and the nursery block and reception class have benefitted from new flooring. The school has recently been rewired throughout.

The school occupies an extensive site that is adjacent to the Police station, local football pitch, playground and Community Centre.



## Our Vision and Mission Statement

This has recently been updated with stakeholder collaboration to reflect Curriculum for Wales provision in our school:

### Our Vision and Mission statement for Blaenymaes Primary School

**"Planting seeds of inspiration to bloom and grow"**

Blaenymaes Primary School is a happy, welcoming school that is committed to providing a friendly, safe and nurturing learning environment for all. As a Rights Respecting, Restorative Practice School, with core values, we embrace diversity and celebrate individual learning journeys, supporting all talents and abilities.

Our curriculum provision is built around the 50 things of Blaenymaes – memorable experiences where children learn through authentic and purposeful opportunities.

Our mission is to:

Nurture ambitious capable learners who:

- Can achieve their full potential
- Can celebrate their own success and that of others
- Are resilient
- Are problem solvers
- Have a voice

Support healthy confident individuals who:

- Can form positive and respectful relationships
- Feel supported in their rights
- Feel safe and secure
- Have pride and confidence in themselves

Inspire ethical informed citizens who:

- Feel pride in their community
- Respect diversity
- Can make decisions
- Ask questions
- Embrace the cultures of Wales and the wider world

Celebrate enterprising, creative contributors who:

- Take risks
- Enjoy a challenge
- Work as a team
- Recognise and develop their talents

Achieve success;

- Through reflection and evaluation
- Through continuous professional development.
- By working collaboratively with families, the school community and wider organisations

We aspire to support everyone on their journey in fostering a love of lifelong learning.

ARTICLE 13  
ARTICLE 28  
ARTICLE 29  
ARTICLE 12

We are a rights respecting school

### **SCHOOL ORGANISATION:**

In the current academic, pupils are organised in the following classes: Reception, year 1, year 2, year 3 /4, year 3/ 4, year 5/6, year 5/6 and year 5/6. It is normal practice for each teaching group to be taught by one or in some cases two class teachers supported by an outstanding team of teaching assistants.

### **SCHOOL HOURS**

Flying Start	Morning Session	9.00am - 11.30am
	Afternoon Session	12.30pm - 3.00pm
Nursery	Morning Session	8.50am - 11.20am
	Afternoon Session	12.50pm - 3.00pm
Main School	Morning Session	8.50 a.m. - 12.00 p.m.
	Afternoon Session	12.50 p.m. - 3.00 p.m.

Each day, time is devoted to registration, check-in/check-out, assembly and morning playtime, but we ensure that compulsory teaching time is adhered to.

5 – 7 years      21 hours per week

8 – 11 years    23.5 hours per week

For school term and holiday dates please see the following link: <https://www.swansea.gov.uk/article/15913/School-term-and-holiday-dates-2023--2024>

### **Pastoral Care:**

The school aims to create a nurturing and caring environment. The Head teacher, alongside the staff, is responsible for the general care of your child at the school and the school also works closely with outside agencies when this is required. At lunchtimes, the children are supervised by adults employed for this purpose. Effective transition programmes, from Flying Start to Year 7 are firmly in place to ensure the best possible understanding of the child's general and specific abilities and needs.

In the event of a pupil being taken ill or sustaining injury, every effort is made to contact the parent or named contact. On the rare occasions when more serious accidents occur, if no contact is available, the school will arrange for the pupil to be taken to hospital and parents/carers contacted as soon as possible thereafter. Parents/ carers are requested to provide an emergency address and telephone number in order that they may be contacted. Please keep these contact numbers updated with the school office if they change. We also have class dojo for keeping in contact with parents/ carers during school hours.

Medical and dental services are provided in line with county policy i.e. periodic visits by the School Dental service and Nurse. When checks are carried out records are kept. The Schools' Education Welfare Service and Schools' Psychological Service attend periodically.

### **Attendance**

In order that children derive the maximum benefit from the opportunities at school, parents are asked to ensure that their children attend regularly and punctually and have a good night's sleep. The Head Teacher and the Family Inclusion Officer work closely with the Education Welfare Officer in monitoring attendance. The school must be informed of the reason for any absence – a message on dojo or a telephone call before 9.30 a.m. on the morning. Please make sure your children arrives at school at the stated times. If children are absent from school, please inform the school of the likely length of absence by 9.30 on the first day of absence. The school operates a first call system where a member of the office staff will contact you about your child's absence. We would ask that, where possible, medical or similar appointments should be arranged out of school hours.

The Education (Pupil Registration) (Wales) Regulations 2010 give schools discretionary power to grant leave for the purpose of an annual family holiday during term time. Parents do not have an automatic right to withdraw pupils from school for a holiday and, in law, have to apply for permission in advance.

Attendance guidance encourages parents/carers not to take holidays during the school term time. Holidays will not be authorised unless attendance is at a good level. There could be a risk of penalty notice for 10 or more absences. We would encourage parents/carers to provide medical evidence i.e. prescription, appointment card/letter etc. If evidence is not provided this could result in an absent mark. Please contact on a daily basis as it is the duty of parents/carers to inform and keep school updated on their child's absence. Parents are reminded that lateness after 9:30 will be regarded as unclassified, although we would rather have children in late than not at all. Any unexplained absence will be counted as unauthorised and these statistics are recorded against the school. Please help us to keep unauthorised absences to a minimum. Welsh Government sets yearly targets that schools must try to meet. Latecomers have to enter the building at the main door, report to the school office and their presence will be recorded by the school office staff. Our school has been set a target of 95% and we are working hard to achieve this. Attendance for 2022 - 23 was 87%.

### **Admission arrangements**

The school follows the Local Authority Admissions Procedure. To apply for a place at Blaenymaes Primary School an application has to be completed online via the City and County website - <https://www.swansea.gov.uk/schooladmissions>. Visits to see the school can be made by prior arrangement by contacting the Head Teacher on 01792583366 or by calling into the school to arrange a time. We welcome an opportunity to share with you our caring school environment and welcome visits to the school. We allocate places in our Nursery Class as soon as possible after the child's third birthday. If your child attends our Flying Start setting a successful transition program is in place. It's never too early to put your child's name down for Nursery! Pupils enrolled in the Nursery do not have an automatic right to a full-time place in the Reception Class. An application has to be completed online via the City and County website - <https://www.swansea.gov.uk/schooladmissions>. A late application may mean that a full-time place may not be available at the school for the following September.

Arrangements for Admission of Disabled Pupils as Outlined in the Disability Discrimination Act (DDA) 1995. The school's admission arrangements allow for entry of disabled pupils whose needs can be met within a main stream school setting. The design of the building can make wheel chair access a challenge. One purpose built toilet for the disabled is available.

## **Health and Safety**

We have a whole school Health and Safety policy (available to view on request) and constantly strive through regular training, regular audits and raising awareness to maintain high standards.

## **Security**

The school takes the responsibility of care for its pupils very seriously. Visitors during the school day have to enter via the main gated entrance and intercom system. There is a further intercom system at the main door entrance and a member of staff will respond. Visitors to the school must sign in at the main office. School gates are opened in the morning for dropping off pupils and closed at 9:10 a.m. gates for collection of pupils are opened at 2.55pm. The main vehicle gate is closed from 8:30 a.m. to 3:15 p.m. Nursery and the Flying Start setting will inform parents of the times their designated gates are opened and locked. A CCTV system is in place. Breakfast club pupils are dropped by the main hall door. After School Club pupils may be collected at the main entrance. Parents/Carers are requested not to drive into school as there are limited parking spaces, all reserved for staff and also for the safety of our pupils.

## **Fire Safety**

Fire Drills are held regularly and these help us to assess if there are any difficulties that arise and know if we need to change anything. Fire extinguishers are positioned at strategic points around the school and are serviced regularly. In the event of the building being evacuated all children are taken onto the relevant school yards. If you are attending school for a concert or meeting with a teacher please make yourself aware of the nearest fire exits and assembly points. If the fire alarm sounds, please follow the instructions of the fire marshal staff.

## **Smoking**

It is now illegal to smoke anywhere on the school premises in line with Anti-Smoking legislation that came into effect in April 2007. We also request that all smoking/vaping is at least 1 metre distance away from the school gates as we feel that this sets a poor role model to the children and it also cuts down on the amount of cigarette ends that are left by the entrance to the school.

## **Dogs**

No dogs (except Guide dogs) are permitted in the grounds of the school. Please support the school in this matter as some children can be afraid of dogs and find their presence in the confines of the school yard a little threatening.

## **Toilets**

The school toilets continue to be well cleaned and painted though they are dated. Our cleaners and caretaker follow advice from the current Infection Prevention and Control for Educational Settings All Wales Guidance.

## **Medicine**

We administer medicine to pupils in special circumstances. Parents should always consult with the Head Teacher on this matter. If the school does agree to administer medication, a consent form must be completed prior to any medication being administered in line with the admission of medicines policy. All medication will be stored away from pupils with quick access as appropriate. If children



have long term healthcare needs, we will endeavour to support them if possible and it may be necessary to arrange for a Healthcare plan to be put into place with the ALNCO. In these cases, key staff will receive necessary training.

### **School uniform**

It is an expectation of the school that **all** children wear school uniform. As a school community, we feel that school uniform is important to promote equality, identity and a sense of belonging. We have a royal blue sweat shirt and a light blue polo shirt. From nursery to year six the school badge celebrates all areas of school life. We now offer iron on badges so that uniform is far more cost effective and if your child is eligible for free school meal, you may be able to receive the school essential grant. Year 6 has the privilege of being able to wear a black school hoody. Where possible, all clothing should be clearly marked with the children's name.

### **Footwear**

Parents must ensure that appropriate footwear is worn to school. Heels and open sandals or flip-flops are not suitable for the hustle and bustle of school life and can easily lead to falling over or tripping up. Trainers/shoes with wheels on the underside are not allowed for health and safety reasons. Suitable footwear is needed for outdoor learning.

### **Sun Protection**

For your child's safety it is helpful to provide a hat during the summer months to offer protection from the sun. Sun cream should be applied at home in the morning whenever the forecast indicates fine weather. If your child brings sunglasses to wear please ensure that these are shatterproof.

### **Jewellery**

In the interest of Health & Safety, the wearing of jewellery is actively discouraged. Earrings must be restricted to studs. Pupils may be asked to take off all jewellery for P.E. or swimming.

### **Home school Agreement**

We have a Home-School Agreement in place which is a statement of the schools aims and values, the schools responsibilities towards its pupils, the responsibilities of the pupil's parents and what the school expects of its pupils. This is shared on class dojo at the start of an academic year. Parents/carers of new pupils are invited to sign the Home-School Agreement during the admission meeting.

### **E-Safety acceptable user agreement**

The school operates a strict Acceptable Use Policy in accordance with the school's rigorous approach to e-safety for the whole school community. This is sent on class dojo at the start of the academic year.

### **School Behaviour Policy**

We are a Restorative Practice and Rights Respecting school. There is a positive Behaviour Policy in place. We promote a culture of positive behaviour and our school council developed a Behaviour system for the school incorporating our mascot Rhodri and the Rights of the Child. Pupils who receive a Purple Rhodri have the chance of winning a reward at the end of the week. The 'Super Star' Assembly on a Friday morning each week encourages positive behaviour and good relationships.

Bullying of any kind is not tolerated and the children have created their own Anti-Bullying Policy. All pupils are praised by staff every day for good work and behaviour and receive dojos.

We have a Rainbow room which alongside our behaviour policy, supports the inclusion of all pupils. All behavioural issues are tackled with a Restorative approach. On extremely rare occasions it may be necessary to exclude a pupil from school for either a fixed term, or permanently. Parents/Carers and pupils are informed as is the Local Authority.

### **Safeguarding-Child Protection**

School has a Safeguarding Policy, which is available on the website and at the school office, The Child Protection Officer is the Head Teacher. In addition, staff take advice from the 'All Wales Child Protection Procedures', which is available in school for reference when necessary. Staff and Governors have completed training in child protection. All staff have current DBS checks. Whenever necessary the school works closely with Child and Family Services and reports any disclosures following the current guidelines. In very few cases this may mean parents/carers may not be contacted in the first instance.

### **Rights of the child/Restorative Practice and Pupil voice.**

As a Rights Respecting School our children are very aware of the United Nations rights of the child agenda. Children's rights are at the heart of our curriculum and our year 6 children apply for Ambassador jobs within school that represent these rights. They take part in conferences with the Children's Commissioner and share good practice in classes. Pupil voice feeds into every topic with children planning learning activities to include in the topic webs. Pupil voice is also important in the school's self-evaluation processes.

We are a Restorative Practice school and all staff are trained in using a restorative approach when dealing with conflict and we work to promote an inclusive approach that underpins the ethos of the school.

Children who are "Rhodri's Rangers" are also taught to use Restorative Circles focussed on making playtimes/lunchtimes an enjoyable experience for all.

We have an active School Council. Children from each class are chosen by their peers and attend regular meetings, setting agendas and targets.

We use the PASS electronic questionnaire system to record children's views and feelings about school and there are pupil questionnaires recording pupil views on a wide range of issues. Our pupil voice groups meet with the Governing body.

### **Blaenymaes School Curriculum:**



The Curriculum for Wales has six areas of learning.

**1. Expressive arts** incorporating art, dance, drama, film and digital media, and music. It will encourage creativity and critical thinking, and include performance.

**2. Humanities** incorporating geography, history, RE, business studies and social studies. It will be based on human experiences and will also cover Welsh culture.

**3. Health and wellbeing:** this covers the physical, psychological, emotional and social aspects of life, helping students make informed decisions about their health and wellbeing and learn how to manage social influences. It will include PE.

**4. Science and technology** incorporating biology, chemistry, physics, computer science, and design and technology.

**5. Mathematics and numeracy:** in the early years, this will involve learning through play. In later stages, it will include working both independently and collaboratively with others.

**6. Languages, literacy and communication:** this will include Welsh and English, literature and international languages. Welsh language teaching will still be compulsory (as an additional language for children who don't use Welsh as their first language).

There are also the key elements of the literacy / numeracy framework and the digital competency framework as well as integral skills throughout the curriculum.

### **Supporting pupils**

In addition to ongoing assessment for learning, pupils are regularly assessed using standardised tests for spelling, reading and maths, as well as the Personalised Assessments. Pupils are also identified for additional learning and emotional needs through WELCOM, Speech Link, Boxalls and other assessments. PASS questionnaires assess the children's emotional wellbeing and readiness for learning.

### **Provision for Children with Additional Learning Needs (ALN)**

All children in Blaenymaes, whatever their abilities or needs, will have access to the whole curriculum. We have a policy of total inclusion and equal opportunities for all. Additional Learning Needs are identified and monitored and judgements made by staff throughout the year from the time of admission. Appropriate arrangements are made for children identified as needing extra help or support and the school works very closely with the Local Authority Educational Psychologist and Behaviour Support Link person. Our Additional Learning Needs Co-ordinator (ALNCO) and other staff ensure a balance of whole class and small group support is provided. A copy of our school's policy for Additional Learning Needs is available for inspection on request from the Head Teacher. We also have Rhodri's Rainbow Room that provides a variety of pupil support groups ranging from Social, Emotional and Behaviour support, Speech and Language support, and targeted learning support.

We also cater for MAT (More Able and Talented) pupils. They receive differentiated learning activities within the classroom and are encouraged to broaden their skill sets.

### **Inclusion – Equal Opportunities Policy**

Blaenymaes Primary School is committed to providing an inclusive learning environment. All children, staff, parents and governors have a comprehensive range of education and learning opportunities. All stakeholders are listened to, treated with respect and have their race and cultural identity recognised in a community which supports physical and emotional wellbeing and has a very good understanding of the principles and practice of equality and justice. Equality of opportunity

permeates the whole ethos of our school and every person within our school is valued and respected.

The school's Strategic Equality Plan and Accessibility Plan is currently being updated and will be available upon request from the school office.

### **Bilingualism**

The Curriculum Cymreig is an entitlement of all pupils in Wales. Its intention is to make children aware of the particular environment, traditions and culture in which they live. All aspects of teaching and learning acknowledges the cultural, economic, environmental, historical and linguistic characteristics of Wales. Curriculum Cymreig is an integral part of school life. Throughout the year, aspects of Welsh life are celebrated. The school's Eisteddfod is a popular event which encourages pupils to work in class and house teams to compete in various competitions. The school has a Criw Cymraeg made up of representatives from each class who champion our Welsh culture and language. Welsh club takes place, one day a week after school.

All children are taught Welsh as a second language within the school's approach to developing pupil's knowledge of Wales, its culture, traditions and heritage. Incidental Welsh is encouraged throughout the school day. Blaenymaes Primary has regular input from the Arthrowen Bro Service, and all members of staff have received intensive training in Welsh as a second language.

### **Religion, Values and Ethics (RVE) and Collective Worship**

Religion, values and Ethics (RVE) is a statutory requirement of the Curriculum for Wales and is mandatory for all learners from ages 3-16. RVE forms part of the Humanities Area of Learning and Experience (AoLE). RVE at Blaenymaes Primary is delivered in accordance with the Swansea locally agreed syllabus for RVE (2022). Our curriculum is planned to ensure that all pupils receive objective, critical and pluralistic RVE and are given opportunities to develop their religious literacy throughout their time in Blaenymaes Primary School. In accordance with Welsh Government legislation, there is no right to withdraw from RVE.

Pupils will take part in daily collective worship. Collective worship will vary from whole school or phased assemblies, teacher led class assemblies and assemblies led by local church groups. It is the parents' right to withdraw their children from collective worship. Parents must discuss this decision fully with the Head Teacher.

### **Relationships and Sexuality Education (RSE)**

Our school curriculum embraces the RSE Code. Our RSE provision will have a positive and empowering role in our learners' education and will play a vital role in supporting them to realise the four purposes as part of a whole school approach. Helping learners to form and maintain a range of relationships, all based on mutual trust and respect, is the foundation of RSE. These relationships are critical to the development of emotional well-being, resilience and empathy. In accordance with Welsh Government legislation, there is no right to withdraw from RSE.

### **Healthy Schools**

The school has been active in the Healthy Schools Scheme since 1999; pupils' health and well-being is a high priority. The School Council is made up of elected representatives from each class. All classes have access to fruit snacks with a small fee payable to the class teacher on a weekly basis. There is access to water at all times during the school day. We encourage all children to bring a healthy school lunch box; leaflets are available. If you would like advice, please see Mrs Amirat, the



Healthy Schools lead. All children are encouraged to develop a healthy lifestyle, take part in P.E. sessions and are encouraged to take part in playground games and after school activities.

Our younger children are part of the 'Designed to Smile' initiative; you will be asked to complete a consent form for your child to participate if they are part of this phase. Tooth brushing takes place daily; all children are provided with a toothbrush free of charge.

All children are involved in growing food and we have a poly tunnel and allotment area.

Forest School activities and opportunities for Outside Learning are maximised.

Breakfast Club operates daily between 8.00am and 8.45am (free of charge). There are additional out of school clubs. Please see your child's teacher for further details.

### **Sporting Aims – Provision for Sport**

At Blaenymaes, we place a strong emphasis on the health and well-being of the “whole” child. As a result, physical education and sport play a significant part in the school day of all pupils from Nursery to the end of Year 6. From age three to seven, a range of indoor and outdoor experiences are provided to aid the development of the children's body control and co-ordination, fine motor skills, spatial awareness and balance. This is built upon in Key Stage 2, whereby pupils are taught elements of dance, athletics, swimming, games, gymnastics and outdoor pursuits. Throughout both stages the children's knowledge and understanding of health-related exercise and physical well-being is encouraged at all times. The children at Blaenymaes experience a wide range of curriculum and extra-curricular opportunities provided by both teachers and sports development officers. In addition, children travel to Penlan Leisure Centre for regular swimming sessions. Children should have appropriate clothing and footwear for physical activities.

### **Extra - Curricular Activities**

The range of extra-curricular activities at the school includes;

Football, Welsh Club, So To Do, Art, choir and film club. The school council discuss and suggest termly clubs. Please contact your child's class teacher for further information.

### **Charging and Remissions Policy**

Blaenymaes Primary's “Charging and Remissions Policy” operates under the guidelines taken from the Welsh Office Circular 4/89

1) No charge is made for any activity that takes place during school hours.

Parents are invited to make voluntary contributions towards trips and other school-time activities to help cover costs of transport, admission etc. No child will be left out of an activity if parents cannot or will not make a contribution but, in common with other schools, if insufficient contributions are made then the trip or activity may not take place.

2) Pupils may be charged for board and lodging for residential trips. The Head Teacher will provide further information and advice on this prior to the residential.

### **Arrangements for Parental Visits / Discussions**

Open sessions are held during the autumn, spring and summer terms when parents have the opportunity to talk to the teachers and discuss their children's progress. Formal reports are produced at the end of the school year with an overview of your child's achievements across all Areas of Learning and Experience. Parents are welcome to meet the Head Teacher and teachers at any mutually convenient time.

We feel strongly that the responsibility for the education and general development of the children should be shared by both school and home. With an understanding of each other's role and co-operation between parent and teachers, the children have a tremendous advantage. A close link within a home and school partnership is, therefore, vital.

Parents, as well as other family members and friends, are encouraged to come to school to share in assemblies and other learning events e.g. sports fixtures, sports days, community days and help, in whatever capacity they feel comfortable. The development of a close relationship between school and home demands more than a close interest. It also needs the right mixture of space and trust. An appreciation of, and confidence in, each other's role makes the school a purposeful and happy place where the children feel at ease, can work to reach their full potential and can gain maximum benefit from their schooling. We have an active Parent Council, and new parents are always welcome to attend. Details of these meetings are sent out regularly on Class Dojo. The school also runs a variety of different family engagement groups. Please contact our Family Inclusion officer for further details. Our Family Inclusion Officer is available for parents/carers to contact throughout the day and can help with a wide variety of issues and concerns. The importance of parental interest and involvement cannot be over-stressed.

#### **What to do if a Problem Arises**

Any concerns about the school curriculum or any other matter can be made by contacting the school, the chair of governors or the Local Authority.

An "open door" policy is encouraged whenever practicable and an appointment will always be made at a mutually agreeable time. Initially, parents/carers should raise any concerns with the class teacher but, in the event of further concerns or serious issues, please contact the Head Teacher. Parents/Carers will be supported and advised whenever possible and are welcome to visit the school to discuss any matters relating to the provision for their children made at the school. A formal Complaints Procedure is in place if required and follows the guidelines of section 23 of the Education Reform Act.



Headteacher: Mrs Kathryn Lecrass  
Blaenymaes Primary School Broughton  
Avenue,  
Blaenymaes, Swansea SA5 5LW  
Tel: 01792 583366